

The Office of the University Registrar's website has a lot of helpful information regarding your Academic Record, Registration, Tuition, and the Academic Calendar. Below are some specific areas of their website you may want to check out.

The Registration tab contains a range of information on how to register for classes. Under the Registration menu, select "Register for Classes."

Office of the University Registrar (OUR)

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Classes

Campus Operations are Suspended

For more information & updates, see the [UC Davis home page](#). Contact OUR at [Contact an Expert](#).

Thank you for visiting the OUR and for your ongoing patience and understanding during this unprecedented time!

Due to COVID-19, the OUR will continue to conduct business virtually. [Our physical office space will remain closed until further notice.](#)

For general information, please visit the applicable links on OUR's website. Many of our transactions can be completed online! You may also reach us through [Contact an Expert](#). Due to the high volume of contacts, please allow three-four business days for a response.

For UC Davis Transcripts, please order your official electronic transcript through [Credentials Solutions, Inc.](#)

[Office of the University Registrar \(OUR\)](#) > [Registration](#) > [Register for Classes](#)

Here, you'll find detailed explanations on **Pass Times** (when students can enroll in classes, **Schedule Builder**, and **Wait Lists** (when students can wait in line to register for an already full class).

Preparing to Register

Your registration will go smoothly if you are well prepared. You have the option of using either [Schedule Builder](#) or the [Class Search Tool](#) to create your schedule.

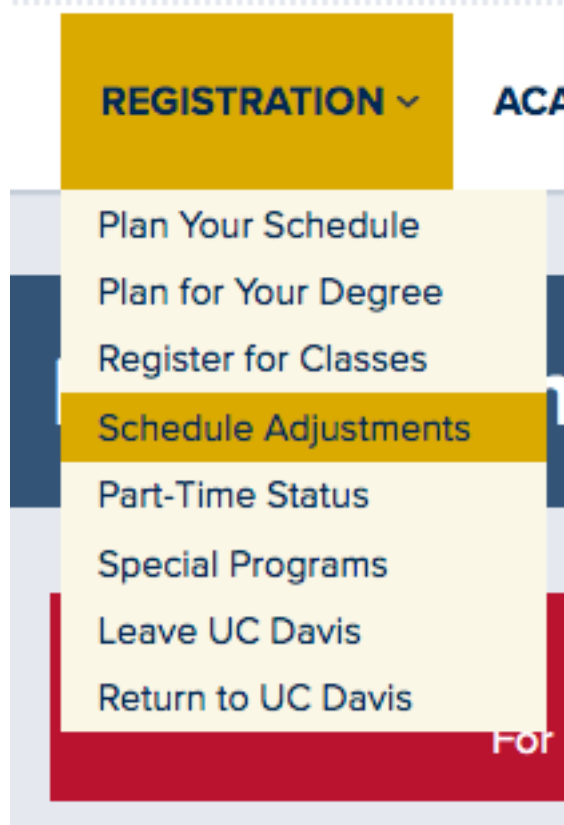
Using [Schedule Builder](#), you can:

- Search for classes, and view class details and critical class messages.
- Check for registration holds and errors.
- Create and save multiple schedules with varying classes and sections for the same quarter.
- View your schedule in both list and calendar formats.
- Register for a full schedule (all classes) or one class at a time.
- Swap (add & drop) classes and sections in one action.

Using the [Class Search Tool](#):

- Print the [Class Planner](#) and [Registration Worksheet](#) to record all of the information you will need during registration. You may not have time to look for this information during your appointment.
- Choose the classes you wish to take. There may be several offerings (sections) of the course, or there may be only one section. Each section has its own CRN.

Click on “Schedule Adjustments” to get more information about Pass Times and when you can register for courses throughout the quarter.



Here, you can see a timeline of registration. Registration takes place during two intervals, Pass One and Pass Two. Undergraduate students are assigned appointment times for two specific sessions; this ensures that all students have access to the courses that are most critical to their curriculum in a fair manner.

Timeline of Student Record Actions

Registration—begins: start of [Registration](#) (Pass One, Pass Two, Open registration);
ends—day before [Registration Freeze](#).

Schedule Adjustment—begins: after [Registration Freeze](#) ends; **ends—**10-day or 20-day [drop deadline](#).

Late Action—begins: after 10-day or 20-day [drop deadline](#); **ends—**last day of [instruction](#).

Retroactive Action—begins: after last day of [instruction](#); **ends—**until degree is awarded.

No More Changes—begins: after a student’s degree has been awarded his or her record is closed and no further changes may be made.

Appointment times can NOT be rescheduled.

Each pass appointment is the start of a 4-hour window during which students can register for classes. After this window, students have access to register for classes during Open Hours:

- Monday – Friday evenings; 8:00 p.m. – midnight (PT)
- Weekends; 10:00 a.m. – 6:00 p.m. (PT)



Undergraduate students can enroll in up to 17 units during Pass One, 19 units during Pass Two, and 28.5 units during Schedule Adjustment. Students can waitlist for a course during Pass Two also.

Feel free to contact the Economics, History, and East Asian Studies Advising Center for any help or guidance you need navigating schedule building and registering for classes when you are eligible for. Make sure to check out the rest of our Orientation tab on our major website for other helpful tutorials and videos!